

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

ORDINANCE

APPROVING A CONTRACT WITH ROUTE4ME, INC., TO PROVIDE A COMMERCIAL OFF-THE-SHELF SOLUTION FOR FIELD INSPECTION ROUTE OPTIMIZATION AND CUSTOMER NOTIFICATION FOR THE DEVELOPMENT SERVICES DEPARTMENT, BEGINNING UPON AWARD FOR TWO YEARS WITH THREE, ONE-YEAR RENEWAL OPTIONS, FOR AN INITIAL ESTIMATED COST OF \$110,000.00 FOR YEAR ONE AND AN ESTIMATED ANNUAL COST OF \$100,800.00 FOR YEARS TWO THROUGH FIVE. FUNDING IS FROM THE FY 2023 DEVELOPMENT SERVICES ENTERPRISE FUND BUDGET. FUNDING FOR SUBSEQUENT YEARS IS CONTINGENT UPON CITY COUNCIL APPROVAL OF THE ANNUAL BUDGET.

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WHEREAS, the City released a Request for Competitive Sealed Proposals (RFCSP) to provide the City of San Antonio with a field inspection route optimization and customer notification solution to support the field inspection operations of the Development Services Department; and

WHEREAS, one proposal was received and evaluated; and

WHEREAS, staff recommends Route4Me, Inc., for award of a contract based on the City's standard RFCSP evaluation process; and

WHEREAS, approval of this ordinance will authorize a contract beginning upon award and continuing on a year-to-year basis for a two-year period, with the option for the City to renew for up to three additional, one-year periods, for an initial estimated cost of \$110,800.00 for year one and an estimated annual cost of \$100,800 for years two through five; and

WHEREAS, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The proposal submitted by Route4Me, Inc., to provide the City of San Antonio with a field inspection route optimization and customer notification solution for the Development Services Department is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. A copy of the contract and RFCSP is attached hereto and incorporated herein for all purposes as **Exhibit I**.

SECTION 2. Funding for this ordinance in the amount of \$110,800.00 is available in Fund 29097000, Cost Center 2902030001 and General Ledger 5201047 as part of the Fiscal Year 2023 Adopted Budget approved by City Council.

SECTION 3. Additional funding is contingent upon City Council approval of the Fiscal Year 2024 and subsequent budgets that fall within the term of the contract.

SECTION 4. Payment is authorized to Route4Me, Inc., and should be encumbered with a purchase order.

SECTION 5. The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

SECTION 6. This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

PASSED and APPROVED this ___ day of _____, 2023.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney